

# **Progress Meeting**

**Date: June 30, 2021**

**Project Town and PIN: Waterville - 24371.00**

The following were present: Rob Clewley, Alex Stone, Greg Savona, Caleb Charrier, Paul Ureneck, Jeff Longfellow, Andy McPherson, Tim Brown, Andy Deditch

- 1) Progress since last meeting: Crooker has completed excavation on left side of Main St between Temple St and Silver St. Underdrain installation and gravel placement from Common St to Temple St has been completed and finegrade operations have begun. AD Electric has completed light foundations and conduit installation on Front St. A light base and conduit have been installed along the left side of Main St and the foundation for mast arm and pole at the corner of Front St and Spring St has been completed.
- 2) Expected activities before next meeting: Crooker to complete underdrain and gravel placement between Common St and Silver St. Finegrade operations will continue from Temple St to Spring St in preparation for paving. AD Electric will finish installing conduit and pedestal pole foundations on island between Main St and slip lane. Also plan to install foundation and conduit for electrical service to traffic controller cabinet.
- 3) Contractor's Schedule of Work: Two week look ahead for 6/28/21 to 7/9/21 has been received and distributed. Next two week look ahead due on 7/9/21.
- 4) Payment progress: Progress payment 7 for two week period ending 6/25/21 was submitted. Payment TO be withheld until certified payrolls have been submitted by Crooker.
- 5) Field Observations: It appears that the Main St traffic has thinned out and may be taking an alternate route as suggested by the message boards.
- 6) Anticipated Traffic Delays or Related Issues: Traffic on Main St has been narrowed to one lane from Temple St to Spring St. Message boards at Appleton St and back by the railroad tracks have appropriate messages warning of the single lane and advising traffic to seek an alternate route. Traffic is flowing with minimal or no interruptions.
- 7) Updates to Pre-construction submittals: MDOT Fabrication has approved drawings and calculations for mast arms. Approval was given on 6/24/21. MDOT Fabrication has back charged the project for 6.5 hours of review time as per standard specification. AD Electric has submitted drawings and specifications for luminaires. This submittal appears to be different than those submitted back in January. Have requested that they review their submittal again for clarification.
- 8) Contract Modifications, RFI's, correspondence: Contract modification 5 for catch basin rebuild was sent to Crooker for signature on 6/17/21. Still waiting for that to be returned. Requested price quote for behind the curb catch basin has been submitted for review. Contract Modification 7 will be for MDOT review time.
- 9) Issues, Disputes, claims, concerns and resolutions: None at this time

10) Project Safety: Contractor continues to work in a safe manner.

11) Utility Issues: Crooker plans to start work on CMP vaults and duct bank on Front St next week. Alex Stone mentioned that he has been getting a run around from Consolidated Communications when calling them in regard to underground conflicts that Crooker has encountered. Told him to keep inspection staff informed. If he has any further problems, we will inform Terry Blair, Jr. AD Electric has brought up some possible overhead issues with proposed location of strain poles on the east side of Front St at Temple St intersection. Also, possible conflict with the Railroad. Will followup with on site review and inform Terry Blair, Jr.

12) Environmental: Contractor continues to do a good job of stabilizing all disturbed areas and have placed silt sacks in all the existing catch basins that they are or will be working near.

This is an accurate summary of the meeting according to my records. Any authorized persons who take exception to any statement in this report must notify the Resident in writing within five work days from receipt of this report, stating in detail the comment, correction or omission. Otherwise, this report shall stand as written.

The next weekly meeting will be held on Wednesday, July 7, 2021, 9:00 AM at the MDOT Field Office.

Sincerely Yours,

Resident

cc: attendees and file, Project Manager, Andy McPherson Asst. Program Manager, Terry Blair, Jr. Contractors Office, Brett Plossay, Greg Savona, Alex Stone Others, Paul Ureneck and Utility Representatives.